

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, APRIL 10, 2019

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN JACK MILLER

DIRECTOR MIKE HAMILTON

DIRECTOR RICHARD KLIEWER

DIRECTOR CHAD MCCALL

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, and Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of March 13, 2019**
- 4. Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
- 5. Cash Report**
As of 3/31/19, the interfund cash balance is \$532,884.75
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Status of Board members Ethics & Harassment training**
Miller has completed the Anti-Sexual Harassment and the Ethics courses with certificates of completion turned in.
Hamilton and Kliewer?
McCall resigned from the Board. No training required at this point.

7. NEW BOARD BUSINESS AND POSSIBLE ACTION

7a. Review and approve Mt. Shasta Emergency Preparedness Plan pamphlet for distribution.

7b. Approve new mission statement

8. Next regularly scheduled Board Meeting is for Wednesday, 8, 2019 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce

10. Donations

11. Deposits

- **\$36,378.54 Carr Fire**

12. Fund Transfers

- **\$36,379.00 Allocation of Carr Fire revenue (acct.540800) to Salaries and Wages (acct. 611100) \$33,135.00 and Special Departmental Expenses (acct. 728000) \$3,244.00**
- **\$13,389.00 Correction of revenue allocation for Delta 1A, Delta, Station Coverage (1/08/19 check) and Stone Fire between Salaries and Wages (acct. 611100) \$13,389.00 and Special Departmental Expenses (acct. 728000) -\$13,389.00.**

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

- **Regular Payroll: 03.01 – 03.14.19**
 - **\$271.51 wages**
 - **\$44.98 Federal taxes**
- **Regular Payroll: 03.15 – 03.28.19**
 - **\$90.50 wages**
 - **\$15.00 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment